

Interior Showplace
956 Queen Street
Honolulu, Hawaii 96814
Telephone: (808)593-8420

Service/Warranty Work Request

Complete entire form

Company Name:

Contact Person:

Telephone #:

E-mail address:

Check one:

Warranty Work Request

Service work Request (track time)

ISL Operations Use Only

Scheduled date: / /

Completed

Order required Sales to order

Installers:

Date:

Warranty Svc or Track Time (circle one)

Explain work to be performed

Address (include Floor &/or Suite #):

Department:

End User Name(s):

Telephone#(s):

E-mail address:

Explain Service request:

Steelcase

Grand Rapids, MI 49501-1967

Model:

MFG. SCH.

ACKN. NUM

SHIP DATE:

SEQ

SAP ORD NUM

SAP LINE NUM

FINISHES

ASSEMBLED BY:

Sample Manufactures TAG to be found on product, Please fill out all information

Please FAX this Service/Warranty Request Form to: **(808) 596-0651** or
EMAIL: **OPERATIONS@INTERIORSHOWPLACE.COM**
****PLEASE ATTACH PHOTOS OF ISSUE****